

## CHURCH UPDATES PRIVACY POLICY

Hi,

Here's what happens to your personal information when you fill out this form on our website:

- Our website automatically emails your personal information to our administrative staff indicating that you want to receive church updates from us.
- If your name, email address or phone number is not already in the [Church Community Builder](#) (CCB) system (operated by a third-party) our administrative staff manually adds your personal information into that system where it is then stored.
- Next, our administrative staff adds you to the group in the CCB system that receives church updates. Then going forward, when we send church updates to this group through CCB, you receive them too.

At the time you fill out this form, we don't use your personal information for any purpose other than entering it into CCB as described above. Once your personal information is entered into CCB, it is governed by the [CCB Privacy Policy](#). CCB provides means for you to manage your personal information within their system. If you need help managing your personal information within CCB, you can contact us at [info@duluthvineyard.org](mailto:info@duluthvineyard.org)

After your personal information is in the CCB system, we only use it for church purposes and do not sell it to any third-parties. Many of the communications we send are through CCB, including group updates. We may, however, export your personal information from CCB and import it into another system to send group messages, such as [MailChimp](#). In that case, your personal information would be governed by that third-party's privacy policy. Our staff may also access your personal information in CCB and use it to contact you directly. In that case, they may email you using [google](#)'s system or call or text you using [Zoom](#)'s system. If you wish to stop these direct personal contacts, please just ask the person contacting you.

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