

Job Title: Part-Time Children's Ministry Director

Job Overview: The Children's Ministry Director at the Duluth Vineyard Church is responsible for overseeing all aspects of the children's ministry program (infant through 5th grade).

Key Responsibilities:

- Develop and implement a comprehensive children's ministry program that aligns with the mission and values of the Duluth Vineyard Church.
- Foster a nurturing and inclusive environment where children can grow in their faith and develop meaningful relationships with each other and with God.
- Recruit, train, guide and support volunteer staff for various children's ministry roles, including teachers and assistants.
- Foster a positive and collaborative team culture.
- Coordinate and lead Sunday worship services, and other special events or programs.
- Implement and enforce child safety policies and best practices to ensure a secure environment for all children participating in ministry activities.
- Collaborate with church leadership to integrate children's ministry into the overall church vision and programming.
- Research and implement biblically sound curriculum across multiple age levels. Ensure bible lessons and activities are relevant, engaging, and aligned with the church's mission, vision and values.
- Manage the children's ministry budget, ensuring responsible stewardship of resources.
- Communicate regularly with parents and guardians regarding upcoming events, curriculum, and other important information.
- Conduct regular team meetings/gatherings for training, feedback, planning and community-building.

Qualifications:

- A personal commitment to Jesus Christ and a demonstrated passion for children's ministry.
- Strong organizational and leadership skills, with the ability to identify, recruit, train, motivate and nurture volunteer teams.
- Previous experience working with children in a church or educational setting.
- Excellent verbal and written communication skills, with both adults and children.
- Ability to work collaboratively with church staff, volunteers, and parents.
- Knowledge of child development principles and age-appropriate teaching methods.
- Available to work regularly on Sundays and occasional evenings for special events or meetings.
- Compliance with all background check and safety requirements as mandated by the church.
- A commitment to ongoing personal and professional development.

Hours and Compensation: This is a part-time position, with an estimated 20 hours per week. Compensation will be commensurate with experience and qualifications.

Application Process: To apply, please submit a cover letter and resume to Steph Bremer at sbremer@duluthvineyard.org.